JEAN MONNET ACTIONS AIM AT...

**Promoting**
Excellence in teaching and research in the field of European Union studies worldwide;

**Fostering**
The dialogue between the academic world and policy-makers, in particular with the aim of enhancing EU and global governance.

JM Training Session, Yerevan, December 19, 2018
AIMS & OBJECTIVES

- Promote excellence in teaching and research in EU studies;
- Equip students and young professionals with knowledge of European Union subjects relevant for their academic and professional lives and enhance their civic skills;
- Foster the dialogue between the academic world and policy-makers, in particular to enhance governance of EU policies;
- Promote the outreach of HEI's to the society through debates on EU-related issues;
- Promote innovation in teaching and research (e.g. cross-sectoral and/or multi-disciplinary studies, open education, networking with other institutions);
- Mainstream and diversify EU-related subjects throughout the curricula proposed by higher education institutions to their students;
- Improve the quality of professional training on EU subjects when appropriate;
- Foster the engagement of young academics in teaching and research on European subjects;
- Promote outreach to teachers and learners of other levels of education, such as primary and secondary education;
- Disseminate the results of the funded activities by organising events with citizens and non-specialist audiences, with school pupils, with policy makers, with local authorities (e.g. mayors and counsellors) and other stakeholders at local, regional and national level, in a language and format that is appropriate for each audience.
JEAN MONNET ACTIONS

Teaching & Research Activities
- Jean Monnet Module
- Jean Monnet Chairs
- Jean Monnet Centre of Excellence

Policy Debate with the Academic World
- Jean Monnet Networks
- Jean Monnet Projects

Support to associations

JM Training Session, Yerevan, December 19, 2018
TEACHING & RESEARCH ACTIVITIES
JEAN MONNET MODULE

- Short teaching programmes (or courses) in the field of European Union studies at HEI.
- Each Module has a minimum duration of 40 teaching hours (direct contact hours - group lectures, seminars, tutorials).
- Modules can refer to one particular discipline in European integration studies or be multidisciplinary in approach.
- JM Module can have one of the following forms:
  - General or introductory courses on EU issues,
  - Specialised teaching on EU developments,
  - Summer and intensive courses that are fully recognized
JEAN MONNET MODULE AIMS TO:

Promote research and first teaching experience for young researchers and scholars and practitioners in European Union issues;

Foster the publication and dissemination of the results of academic research;

Create interest in the EU and constitute the basis for future poles of European knowledge, particularly in Partner Countries;

Foster the introduction of a European Union angle into mainly non EU related studies;

Deliver tailor-made courses on specific EU issues relevant for graduates in their professional life.
JEAN MONNET MODULE IMPACT

- Coordinators of Jean Monnet Modules are encouraged to:
  - Publish at least one peer reviewed article during the grant period.
  - Participate in dissemination and information events at national and European level;
  - Organise events (lectures, seminars, workshops, etc.) with policy makers at local (e.g. mayors and counsellors), regional and national level as well as with organised civil society and schools;
  - Disseminate the results of their activities via the organisation of seminars or lectures geared and adapted to the general public and civil society representatives;
  - Network with other coordinators of Modules, Centres of Excellence, Jean Monnet Chairs and supported Institutions;
  - Apply open educational resources (OER), publish the summaries, content and schedule of their activities as well as the expected outcomes.
JEAN MONNET MODULE FUNDING RULES

- Maximum grant amount – 30,000 EUR
- EU’s contribution up to 75% of budget
- 40% top-up
- Duration – 3 years
MIGRATION POLICY CHALLENGES IN THE EU AND THE SOUTH CAUCASUS

- Implemented by the Centre for European Studies, Yerevan State University
- Part of MA in European Studies Curriculum
- Duration: 3 years

The Module’s structure:
- Course One. Multiculturalism, Values and Identity
- Course Two. Legal regulation of the migration processes and asylum issues in the EU and the RA
- Course Three. European Labour Migration
JEAN MONNET CHAIR

- Teaching posts with a specialisation in European Union studies for university professors for a duration of three years;
- JM Chairholder (can be only held by one professor who is a permanent staff member at the applicant institution and has the rank of professor) teaches a minimum of 90 hours per academic year in the field of European integration studies.
- EU’s contribution up to 75% of budget (10% top-up)
- Main Activities:
  - Deepen teaching in EU studies embodied in an official curricula
  - Provide in-depth teaching on EU matters for professionals in the field
JEAN MONNET CHAIR IMPACT

Jean Monnet Chairs are encouraged to:

- publish at least one book within the University Press during the grant period. The grant will cover part of the publication and, if need be, part of the translation costs;
- participate in dissemination and information events at national and European level;
- organise events (lectures, seminars, workshops, etc.) with policy makers at local (e.g. mayors and counsellors), regional and national level as well as with organised civil society and schools;
- disseminate the results of their activities via the organisation of seminars or lectures geared and adapted to the general public and civil society representatives;
- network with other Jean Monnet Chairs, coordinators of Modules, Centres of Excellence and supported Institutions;
- apply open educational resources (OER), publish the summaries, content and schedule of their activities as well as the expected outcomes.
Maximum grant amount – 50000EUR

EU’s contribution up to 75% of budget

10% top-up (additional costs – travel, subsistence, dissemination, staff costs, teaching materials, indirect costs)

Duration – 3 years
POLICY DEBATE WITH ACADEMIC WORLD
JEAN MONNET NETWORKS

- JM Network fosters creation and development of consortia of international players (HEIs, Centres of Excellence, departments, teams, individual experts) in the area of EU studies
- Unilateral projects that require minimum three partners from three countries
- Projects that have multinational rather than national dimension
  - Activities:
    - To gather and promote information and result on methodologies applied to high-level research and teaching on EU studies
    - To enhance cooperation between different HEIs and other bodies around the world
    - To exchange knowledge and expertise
    - To foster cooperation and create high knowledge platform with public actors

JM Training Session, Yerevan, December 19, 2018
Network for Developing European Studies in the Caucasus

Acronym: DESCNet Grant Agreement Number Reference: 565086-EPP-1-2015-1-EE-EPPJMO-NETWORK Project period: 01.09.2015-31.08.2018

JM Training Session, Yerevan, December 19, 2018
DESCNET NETWORK PROJECT

Network for Developing the European Studies in Caucasus (DESCNet) is designed to enhance the level of European Studies in the Caucasus.

DESCNet consortium is formed of 10 partners, two European partners and 8 from Caucasus region:

- University of Tartu, Estonia
- University of Graz (Karl-Franzens-Universität Graz), Austria
- Yeditepe University (Yeditepe Üniversitesi), Turkey
- North Caucasus Federal University, Russia
- Batumi Shota Rustaveli State University, Georgia
- Khazar University, Azerbaijan
- Yerevan State University, Armenia
- New Vision University, Georgia
- Ilia State University, Georgia
Activities of the network include the following:

- 2 Young Researchers’ Seminars in Austria 2016 and Estonia 2017
- 2 Winter Schools in Russia
  - “European Integration and the Future of Civil Society in the Caucasus” (EULINC)
  - “European Integration and Freedom of Media in the Caucasus”
- 3 Summer School Batumi, Yerevan and Istanbul
  - “European Integration and Economic Development in the South Caucasus”
  - “European Integration and Energy Security”
  - “European Integration and Rivalry between Regional Integration Systems in the Caucasus”
- 2 AESC Conventions in Istanbul and Georgia
JEAN MONNET NETWORK FUNDING RULES

- Maximum grant amount – 300,000 EUR
- EU’s contribution up to 80% of budget (staff, travel and subsistence costs, subcontracting (up to 30% of eligible costs), equipment costs (10%), teaching costs, other
- Eligible direct costs and up to 7% indirect costs
- Duration – 36 months
"Innovation" projects will explore new angles and different methodologies in view of making European Union subjects more attractive and adapted to various kinds of target populations (e.g. projects on Learning EU @ School);

"Cross-fertilisation" projects will promote discussion and reflection on European Union issues and enhance knowledge about the Union and its processes. These projects will aim at boosting EU knowledge in specific contexts;

"Spread content" projects will mainly concern information and dissemination activities.
INNOVATION

- Develop and test newly designed methodologies, content and tools on specific European Union topics;

- Create virtual classrooms on specific subject areas and testing them in different contexts;

- Develop and deliver appropriate pedagogical content and new/adapted didactic material for the teaching of European Union issues at the level of primary and secondary education (Learning EU @ School);

- Design and implement of teacher training activities and continuing education for teachers, provide them with appropriate skills and knowledge to teach European union subjects

- Provide specifically designed activities on European union to pupils at the level of primary and secondary schools and in vocational education and training institutions
CROSS-FERTILISATION

- support the creation of EU studies and/or boost the existing knowledge and/or enhance the dynamic of a "department/chair/research team" in a given country at a Higher Education Institution which has expressed a specific interest/need;

- joint develop content and co-teaching for students involving several institutions. Participating institutions may organise common activities and the preparation of tools supporting their courses.
▪ Actively support information and dissemination activities for staff of the public administration, for experts in specific subjects and for civil society as a whole;

▪ organise conferences, seminars and/or roundtables in relevant European Union issues for the broadest possible array of stakeholders
JEAN MONNET PROJECT FUNDING RULES

- Maximum grant amount – 60000EUR
- EU’s contribution up to 75% of budget
- Complimentary activities (additional costs – academic follow-up event, creation of website, design, printing and dissemination of publications, interpretation costs. Production costs) 25000EUR
- Duration – 12, 18 or 24 months
SUPPORT TO ASSOCIATIONS

- Support to associations that have as their explicit purpose to contribute to the study of the European integration process. The associations are to be interdisciplinary and open to all interested professors, teachers and researchers specialising in European Union issues in the relevant country or region.

- **Activities:**
  - organise and carry out statutory activities of associations dealing with European Union studies and European Union issues (e.g. the publication of a newsletter, the setting up of a dedicated website, the organisation of the annual board meeting, the organisation of specific promotional events aimed at providing greater visibility to European Union subjects, etc.);
  - perform research in the field of specific European issues in order to advise local, regional, national and European policy makers and disseminate the outcomes among the institutions involved in these issues, including the EU Institutions as well as a wider public thus enhancing active citizenship.
SUPPORT TO ASSOCIATIONS FUNDING RULES

- Maximum grant amount – 50000EUR
- EU’s contribution up to 80% of budget
- EU’s contribution up to 80% of budget (staff, travel and subsistence costs, subcontracting (up to 30% of eligible costs), equipment costs (10%) , teaching costs, other
- Eligible direct costs and up to 7% indirect costs
- Duration – 36 months
AWARD CRITERIA & PROJECT CYCLE
AWARD CRITERIA

Jean Monnet proposals are assessed against the following award criteria:

- Relevance of the project (25 points)
- Quality of the project design and implementation (25 points)
- Quality of the team (25 points)
- Impact and dissemination (25 points)

To be considered for funding, proposals must score at least 60 points; furthermore, they must score at least 13 point in each of the categories of award criteria.

- Up to 20% of the budget allocated to support Modules will be granted to Jean Monnet Modules for which the coordinators are researchers who have obtained a PhD degree in the last five years.
## Jean Monnet Project Cycle & Financial Modalities

### Project Life-Cycle Deadlines

<table>
<thead>
<tr>
<th>When to be notified?</th>
<th>Indicative date for signing grant agreement</th>
<th>N of final payment/request for reimbursement of the balance</th>
<th>N. of pre-financings</th>
<th>Interim (technical) report</th>
<th>% of grant provided at different stages</th>
</tr>
</thead>
<tbody>
<tr>
<td>5 months from the submission deadline July 2019</td>
<td>6 months from the submission deadline</td>
<td>Within 60 days from the receipt of the final report by EACEA</td>
<td>1</td>
<td>yes</td>
<td>Prefin.: 70% Balance: 30%</td>
</tr>
</tbody>
</table>

### Payment Modalities

**When to be notified?**
- 5 months from the submission deadline July 2019
- 6 months from the submission deadline
- Within 60 days from the receipt of the final report by EACEA

**N of final payment/request for reimbursement of the balance**
- 1

**N. of pre-financings**
- 1

**Interim (technical) report**
- yes

**% of grant provided at different stages**
- Prefin.: 70%
- Balance: 30%
## BUDGET

<table>
<thead>
<tr>
<th>Activity</th>
<th>Erasmus+</th>
<th>Min. N° of countries</th>
<th>Duration</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jean Monnet Modules</td>
<td>30,000 €</td>
<td></td>
<td>3 years</td>
</tr>
<tr>
<td>Jean Monnet Chairs</td>
<td>50,000 €</td>
<td>1</td>
<td>3 years</td>
</tr>
<tr>
<td>Centres of Excellence</td>
<td>100,000 €</td>
<td></td>
<td>3 years</td>
</tr>
<tr>
<td>Support to Associations</td>
<td>50,000 €</td>
<td>1</td>
<td>3 years</td>
</tr>
<tr>
<td>Jean Monnet Networks</td>
<td>300,000 €</td>
<td>3</td>
<td>3 years</td>
</tr>
<tr>
<td>Jean Monnet Projects</td>
<td>60,000 €</td>
<td>1</td>
<td>12-24 months</td>
</tr>
</tbody>
</table>

Maximum community grants (of total eligible budget): 75% - 80%
PART II: HOW TO APPLY & ANNEXES
HOW TO APPLY

- The call for proposals is published each year within the general framework of Erasmus+ call.

- Information for 2019 call for proposals:
  - Deadline presentation proposals: 22 February 2019
HOW TO APPLY (CONT'D)

- Visit https://eacea.ec.europa.eu/erasmus-plus_en and choose Jean Monnet
- Find calls for Proposals and Guidelines and choose Jean Monnet Activities 2019
- Read carefully “How to apply”
- Proceed to Annexes
1. Read the user guide on how to create, complete and submit an application eform.

2. Fill in the eForm with the required data.

Further assistance
If, after referring to the eForm User Guide you still have a question or have encountered a technical problem, please contact the HelpDesk services.
HelpDesk e-mail address: eacea-helpdesk@ec.europa.eu

Do not forget to complete and attach the compulsory annexes to the eForm, using the official templates provided.

Compulsory annexes to be completed and uploaded with the eForm:

A. Description of the project
   - Jean Monnet Modules, Jean Monnet Chairs, Jean Monnet Centres of Excellence
   - Jean Monnet Support to Associations
   - Jean Monnet Networks, Jean Monnet Projects

B. Detailed budget tables
   - Jean Monnet Modules, Jean Monnet Chairs (flat-rate financing system)
   - Jean Monnet Projects (flat-rate financing system)
   - Jean Monnet Centres of Excellence, Jean Monnet Support to Associations, Jean Monnet Networks (budget-based financing system)

C. Declaration of honour by the legal representative of the applicant organisation (available here).

3. Once you have completed the eForm and attached the annexes, validate the eForm. This triggers an automatic check that informs you if your application form is complete. If this is the case, you can submit it online.

4. When you have submitted your application online, you should receive a confirmation email and reference number. If not, contact the helpdesk.

PLEASE
- DO NOT SEND A COPY of the e-form and the attached documents neither by email nor by post to EACEA.
- DO NOT FORGET to upload in the Participant Portal:
ANNEXES/PART I

▪ Fill in e-Form
▪ Description of the project
  ▪ Jean Monnet Modules, Jean Monnet Chairs, Jean Monnet Centres of Excellence
  ▪ Jean Monnet Support to Associations
  ▪ Jean Monnet Networks, Jean Monnet Projects
ANNEXES/ PART II

- Detailed budget tables
  - Jean Monnet Modules, Jean Monnet Chairs (flat-rate financing system)
  - Jean Monnet Projects (flat-rate financing system)
  - Jean Monnet Centres of Excellence, Jean Monnet Support to Institutions, Jean Monnet Support to Associations, Jean Monnet Networks (budget-based financing system)

- Declaration of honour by the legal representative of the applicant organisation
HINTS

- Before applying for JM Modules and JM Chair
  - Read carefully ERASMUS+ Programme Guide, pp. 203-232
  - Instructions for completing the Application Package and
  - Collect all relevant materials
  - Think over syllabi, course descriptions and other activities in advance
  - Prepare CVs and required documents for team members
QUESTIONS???
CONTACT INFORMATION:

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